

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100090176-4

REPORTS INVENTORY				CONTROL NO.					
1. PREPARE IN DUPLICATE 1.1. TITLE OF REPORT (if a fill-in report include Form No.) COMSEC Technical Inspection Report (Security On-Site)				2. TYPE OF REPORT <input checked="" type="checkbox"/> STATISTICAL <input type="checkbox"/> NARRATIVE <input type="checkbox"/> MACHINE-NAME LISTING					
3. FUNCTIONAL AREA <table border="1"> <tr> <td>PERSONNEL</td> <td>TRAINING</td> </tr> <tr> <td>LOGISTICS</td> <td>SECURITY</td> </tr> <tr> <td>MEDICAL</td> <td>FINANCE</td> </tr> </table>					PERSONNEL	TRAINING	LOGISTICS	SECURITY	MEDICAL
PERSONNEL	TRAINING								
LOGISTICS	SECURITY								
MEDICAL	FINANCE								
4. NO. OF COPIES PREPARED 5		5. FREQUENCY (weekly, monthly, quarterly, etc.) Periodically		6. DISTRIBUTION (for components not number of copies) 2					
7. FORMAT (memorandum, form computer print-out, etc)		8. ADP PROCESSING <table border="1"> <tr> <td>YES</td> <td>IF YES GIVE ADP PROCESSING NO.</td> </tr> <tr> <td>X NO</td> <td></td> </tr> </table>		YES	IF YES GIVE ADP PROCESSING NO.	X NO		9. DIRECTIVE AUTHORITY REQUIRING REPORT OC-CS Doctrine	
YES	IF YES GIVE ADP PROCESSING NO.								
X NO									
10. PREPARING COMPONENT (include lowest level contributing information to report) OC-CS/RSB/ES		11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) NA							
12. COST FACTORS									
A. MANUAL PREPARATION AND REVIEW COSTS									
GRADE	HOURLY RATE	X HOURS PER REPORT	= COST PER REPORT	X TIMES PREPARED	= COST PER YEAR				
GS-5-11	\$5.72	4	\$22.88	33	\$755.04				
Average GS-11-1									
B. COSTS OF COMPUTER PRODUCED REPORTS									
132 TOTAL COSTS PER YEAR					\$755.04				

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

These reports are vital to insure that appropriate countermeasure protection is provided the information processing equipment installed in Agency concancers.